

**OKEMAH PUBLIC SCHOOL FOUNDATION  
Grants To Teachers Application Form**

Grant No.
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APPLICANT'S NAME(s) \_\_\_\_\_ EMAIL \_\_\_\_\_

APPLICANT'S SCHOOL \_\_\_\_\_ POSITION \_\_\_\_\_

PROJECT TITLE \_\_\_\_\_

BUDGET REQUESTED \_\_\_\_\_ NO. OF STUDENTS INVOLVED \_\_\_\_\_

SUBJECT AREA \_\_\_\_\_ GRADES INVOLVED \_\_\_\_\_

BUILDING PRINCIPAL'S SIGNATURE \_\_\_\_\_

APPLICANT'S SIGNATURE (s) \_\_\_\_\_

- Grants must be submitted to the building principal's office by **3:00 p.m. Friday, September 17th** to be considered.
- Proposals should not exceed \$350.00 per applicant per project.
- Proposals that exceed this amount and directly involve multiple teachers and classrooms will be considered. Multiple teacher grants should not exceed \$1400 (four teachers).
- A proposal that involves a single teaching entity (one teacher/one classroom) exceeding the \$350 limit will **not** be considered for funding.
- Each applicant may apply for one (1) single-teaching project and one (1) multiple teaching project.
- One completed application and one copy of the completed application form must be submitted. (The original will remain with the Foundation Minigrant Chairman.)
- Applications must be signed by **ALL** applicants involved in the grant.
- Applications must be signed by the building principal.

**All grant recipients should submit an article to the *Okemah News Leader* telling about the grant and naming the Foundation as the source of funding. Recipients should also post project news on our Facebook page and "like" the Foundation to receive news and updates on future projects and deadlines. We rely on our teachers and students to let our donors know that money raised is being used in our classrooms.**

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Project Title \_\_\_\_\_

Budget Requested \_\_\_\_\_ No. of Students Involved \_\_\_\_\_

Subject Area of Grant \_\_\_\_\_ Grade(s) Involved \_\_\_\_\_  
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Write a brief description of your proposal. Indicate what will be purchased and who will benefit from this project. (If your proposal is funded, this description may be used for publicity purposes.)

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**1. DESCRIBE YOUR PROJECT. (30 POINTS)**

Check One :     First- Time Program             Continuation Program

LIST: (Materials, field trips, consultants, training involved in your program)

HOW WILL THE ABOVE BE USED IN YOUR CLASSROOM(S)?

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HOW WILL THIS GRANT ENRICH LEARNING EXPERIENCES IN YOUR CLASS-ROOM(S)?

**REQUIRED FOR CONTINUATION PROGRAMS ONLY:**  
HOW WAS THIS PROGRAM USED IN PREVIOUS YEARS? WHY DO YOU THINK WE SHOULD CONTINUE FUNDING? WHAT PUBLICITY DID THE FOUNDATION RECEIVE FOR FUNDING YOUR PROJECT? (attach verification)

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**2. LIST ACTIVITIES OF YOUR PROJECT AND THE TIME OF YEAR YOU PLAN TO IMPLEMENT THEM. (20 POINTS)**

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**Okemah Public School Foundation  
Grants To Teachers Program**

**3. WHAT ARE YOUR OBJECTIVES? WHAT IS THE NEED OR PROBLEM AD-  
DRESSED BY THIS PROJECT? (15 POINTS)**

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**4. HOW WILL YOU DETERMINE WHETHER YOUR OBJECTIVES HAVE BEEN  
ACHIEVED? WHEN WILL YOU MEASURE PROGRESS? (10 POINTS)**

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**5. HOW DOES THIS GRANT COMPLEMENT YOUR SCHOOL'S EDUCATIONAL  
GOALS? (10 POINTS)**

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**Okemah Public School Foundation  
Grants To Teachers Program**

**6. BUDGET (15 POINTS)**

List each item as if ordering. All equipment, materials and supplies must be ordered by **December 1, 2021**, unless prior arrangements are made with Foundation treasurer, Marilyn Franklin ([mbjfranklin@sbcglobal.net](mailto:mbjfranklin@sbcglobal.net)). **Grant money will be forfeited unless these conditions are met.**

**A. EQUIPMENT, MATERIALS AND SUPPLIES**

QUANTITY	ITEMS	COST

**B. FIELD TRIPS**

DESTINATION	COST

**C. CONSULTANTS**

NAME OF CONSULTANT	COST

**D. TRAINING**

TYPE OF TRAINING	COST

TOTAL PROGRAM BUDGET      \$ \_\_\_\_\_

## GRANTS TO TEACHERS: EVALUATION PAGE

GRANT CATEGORY	POINTS AWARDED
1. Description of Project. (30 points)	
2. List of Project Activities with Timeline. (20 points)	
3. Objectives and Needs. (15 points)	
4. Measurement of Objectives. (10 points)	
5. Grant Complement of School's Educational Goals. (10 points)	
6. Grant Budget. (15 points)	
TOTAL POINTS AWARDED	

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6. Grant Budget. (15 points)	
TOTAL POINTS AWARDED	

